Clovis Community College

2021-2022

Accounting Associate in Science Degree

Complete the following program of study (Major #C.2010.AS). Major requirements (33.5 units minimum).

Completion of this course of study prepares a student for entry level positions in bookkeeping/accounting. A student becomes conversant in business and accounting terminology enhancing their ability to work with coworkers and analyze and record business transactions in a manual or computerized accounting system. A student acquires the stills to use computer equipment and software common to many organizations for analysis, budgeting and financial statement preparation.

The Accounting Associate in Science Degree combines an in-depth understanding of accounting principles with a breadth of business knowledge. A student who completes the outlined course of study is prepared for entry-level employment in the accounting field. These students acquire skills in basic accounting, both manual and computerized. The students learn managerial, cost, and manufacturing accounting skills which, in addition to preparing accounting data, enable them to analyze and make appropriate managerial decisions. They not only develop skills to use word processing and spreadsheet applications but also to help them with oral and written communication.

Name: _____ **Student ID:** _____ **Date:** _____

Course Overview and Selection

Required Core Courses:

Course	Course Description	Units	Completed	In Progress	Planned
ACCTG 4A	Financial Accounting	4			
ACCTG 4B	Managerial Accounting	4			
ACCTG 31	Computerized Accounting	3			
BA 5	Business Communications	3			
BA 10	Introduction to Business	3			
BA 33	Human Relations in Business	3			
IS 15	Computer Concepts	3			
IS 18	Spreadsheet Fundamentals	1.5			

Select 2 course from the following:

Course	Course Description	Units	Completed	In Progress	Planned
BA 18	Business and the Legal Environment	4			
BA 52	Introduction to Entrepreneurship	3			
ECON 1A	Principles of Macroeconomics	3			
ECON 1B	Principles of Microeconomics	3			
MKTG 10	Introduction to Marketing	3			

Select 1 course from the following:

Course	Course Description	Units	Completed	In Progress	Planned
BA 39	Finite Mathematics	3			
STAT 7	Elementary Statistics	4			

Continued on next page.

Faculty Advisor: Jose Castenada

Notes:

Total Units 33.5-35.5

All courses require a "C" (2.0) or higher.

Program Learning Outcomes:

A student who successfully completes this degree will be able to:

1. Apply knowledge of accounting concepts, computer spreadsheets, word processing, and ten-key calculator to
1. Solve business transactions.
2. Use accounting techniques and skills to record accounting transactions.
3. Demonstrate ability to make informed business decisions based on an in-depth understanding of accounting
4. Principles and ethics.
5. Demonstrate ability to communicate business and accounting information effectively, orally, in writing, and graphically.
6. Analyze the impact of accounting in a global business and societal context.
7. Prepare and analyze basic financial and managerial statements and schedules.
8. Demonstrate improved preparation for employment in the accounting field

Comments:

Faculty Advisor: Jose Castenada