Clovis Community College
Unit/Program Plan 2018-2019
Student Support Service/Administrative Units HYBRID (Services & Courses)

Department‎_____

Unit/Program‎_____TOP Code(s)‎_____

Disciplines included in the Unit/Program‎_____

1. **Description of the Unit/Program**

   (Brief description of the Unit/Program)

2. **Status report on improvement goals from the prior Unit/Program Plan (or program review)**

   (Brief description of the status of each improvement goal cited in the prior Unit/Program Plan.)

   Unit/Program: insert goal #1, goal #2, goal #3, etc. from the prior plan and provide status update for each

3. **Status report on the Unit/Program's contribution to the [College Strategic Plan Goals and Objectives](#)**

   (Identify unit/program's contributions to at least one institutional goal or Strategic Plan goal, objective, or action step.)

   Unit/Program: insert specific Strategic Goals or Objectives and list completed activities/outcomes that support meeting these goals. (Refer to Appendix A in UP Planning Handbook – College Strategic Plan)

4. **President's Strategic Goal Focus 2018-2020: Increase Course Success Rates**

For 2018-2020, Clovis Community College will focus on increasing course success rates.

This supports strategic goal 2.3: Increase completion rates of degrees and certificates.

Clovis Community College	2015-16		2016-17		2017-18	
	Headcount	Success Rate	Headcount	Success Rate	Headcount	Success Rate
CCC Success Rate (All Courses)	9,747	71.3%	10,456	74.2%	11,657	74.7%

Note: Program and course level data can be accessed at CCC's Institutional Research

a. **Success Rates and Headcount by Subject & Course**

Course	2015-16		2016-17		2017-18	
	Headcount	Success Rate	Headcount	Success Rate	Headcount	Success Rate
Course 1						
Course 2						
Course 3						
Course 4						
Grand Total						

b. **Performance review on the impact Student Support Service/Administrative Units AND discipline-specific data have on <u>course success</u> rates**

(Brief summary of unit impact on the selected data points; be prepared to identify areas in need of improvement in the discussion with the Dean. Add improvement goals for the coming year.)

5. **Unit & Program Three-year Data Summary**
   a. **See Data Packet for Information for courses**
   b. **Performance review on unit specific (services) AND program specific (courses) data identified by the unit/program**

(Brief summary of unit performance on the data points; be prepared to identify areas in need of improvement in the discussion with the Dean. Add improvement goals for the coming year.)

6. **Provide an example of how SLO, SUO, and/or PLO data analysis has contributed or will contribute to unit/program improvements.**

7. **Improvement Goals**
   a. **Describe short-term improvement goals**

   (List 3-5 departmental changes (at a broad level) anticipated in the next two years. Activities should address areas identified as needing improvement in the data analysis section of this plan. Do not include requests for resources.)

   b. **Potential Projects, Activities, and Improvement Goals**

   (List 2-3 points outlining the department's vision for the future. Include strategies to address areas identified as needing improvement in the data analysis section of this plan. Tie to Strategic Goals/Objectives. Do not include requests for resources)

Student Support Service/Administrative Units:

Student Support Service Units	
Academic Counseling (Athletics, Career, DSP&S, Enrichment, Honors, Transfer, TRIO, Veterans)	Counseling Courses
Library Services	Library Courses
Tutoring	Tutoring Courses

HYBRID – includes both Non Instructional (Services) and Instructional (Courses)

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