# Clovis Community College

## **Unit/Program Plan – Spring 2018 *Instructional CTE Programs***

**Department**

**Unit/Program**

**Disciplines included in the Unit/Program** (including degrees & certificates)

1. **Description of the Unit/Program**

*(Brief description of the Unit/Program)*

1. **Status report on improvement goals from the prior Unit/Program Plan (or program review)**

*(Brief description of the status of each improvement goal cited in the prior Unit/Program Plan.)*

*Unit/Program: insert goal #1, goal #2, goal #3, etc. from the prior plan and provide status update for each*

1. **Status report on the Unit/Program’s contribution to the College Strategic Plan Goals and Objectives**

*(Identify unit/program’s contributions to at least one institutional goal or Strategic Plan goal, objective, or action step.)*

*Unit/Program: insert specific Strategic Goals or objectives and list completed activities/outcomes that support meeting these goals.*

*(Refer to Appendix A.)*

1. **President’s Strategic Goal Focus 2017-2020: Increase Course Success Rates**

For 2017-2020, Clovis Community College will focus on increasing course success rates.

*This supports strategic goal 2.3: Increase completion rates of degrees and certificates.*

1. **Success Rates and Headcount by Subject & Course**

1. **Performance review on discipline-specific data on course success rates**

*(Brief summary of program performance on the selected data point; be prepared to identify areas in need of improvement in the discussion with the Dean. Add improvement goals for the coming year.)*

1. **Program Three-year Data Summary**
   1. **See Data Packet for Information**
   2. **Performance review on program specific data identified by the unit/program**

*(Brief summary of program performance on the data points; be prepared to identify areas in need of improvement in the discussion with the Dean. Add improvement goals for the coming year.)*

1. **Provide an example of how SLO and/or PLO data analysis has contributed or will contribute to unit/program improvements.**

1. **Improvement Goals**
   1. **Describe short-term improvement goals**

*(List 3-5 departmental changes (at a broad level) anticipated in the next two years. Activities should address areas identified as needing improvement in the data analysis section of this plan. Do not include requests for resources.)*

* 1. **Potential Projects, Activities, and Improvement Goals**

*(List 2-3 points outlining the department’s vision for the future. Include strategies to address areas identified as needing improvement in the data analysis section of this plan. Tie to Strategic Goals/Objectives. Do not include requests for resources)*

1. **Additional Questions for CTE Disciplines (See Appendix B for CTE Data Provided by IR)** 
   1. Does your program represent unnecessary duplication of other manpower training programs in the area?

* 1. Provide short written comparative and trend analyses examining program and overall college trends for labor market data. Explain how your program meets a documented labor market demand.

* 1. Explain how your unit/program demonstrates effectiveness as measured by the employment and completion success of students.

***CCC CTE Disciplines: Business Administration (Marketing/Statistics/Accounting), Child Development (Education), Criminology, Food Safety, Information Systems, Mechatronics, Occupational Therapy (Office Technology/Rehab Aide), & Water Treatment***