

# Adopting an OER Textbook at CCC

## Step 1: Adopt OER

1. Log into Canvas and click the My Bookstore icon in the lefthand menu.



2. This will take the courses you need to adopt textbooks for. If you are adopting and OER textbooks, click “Only OER material is being used for this course.”

Select Term  
Summer 2024

---

INTRO LIFE SCI  
BIOL.3 [Manage by Section](#)

You haven't adopted learning materials for this course yet

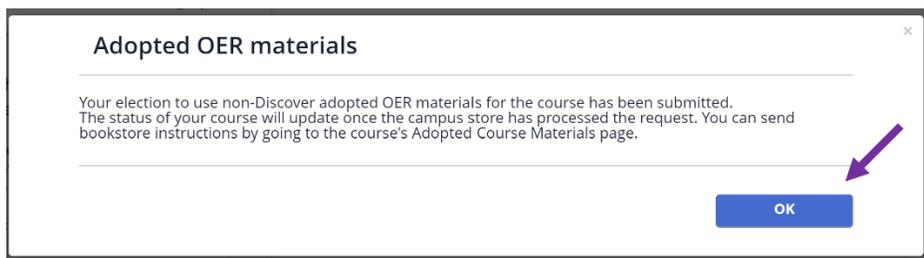
Enter a subject then select "Discover for this course" to find learning materials for this course.

Subject

[I have no materials to adopt for this course](#)

[Only OER material is being used for this course](#) ⓘ

3. A dialog box will pop up that says “**Your election to use non-Discover adopted OER materials for the course has been submitted.** The status of your course will update once the campus store has processed the request. You can send bookstore instructions by going to the course's Adopted Course Materials page.”
4. Click “OK”.



5. You've officially adopted your OER textbook! Now, let's add a note for your students, so that they know how to access the book before the term begins.

## Step 2: Add a Note to Students

1. Click on the name of the course that you want to add the note to.

Select Term

Summer 2024 ▼

Update

**INTRO LIFE SCI**  
BIOL.3 [Manage by Section](#)

**You haven't adopted learning materials for this course yet**

Enter a subject then select "Discover for this course" to find learning materials for this course.

Subject

[I have no materials to adopt for this course](#)

[Only OER material is being used for this course](#) ⓘ

Discover for this course

2. Scroll down a little bit until you find "Student Instructions" and click "Add".

**Bookstore Instructions**  
Send Instructions to the campus store about course materials usage  
You have not provided instructions for this course.  
Add

**Student Instructions**  
Provide information about course materials usage.  
You have not provided instructions for this course.  
Add

3. A box will appear for you to enter your note. We recommend sharing a link to the textbook that students can use before the term and information on how to obtain a print copy of the textbook. This way, students can order their print copy before the semester begins if they want to. Example Note: "This course uses Concepts of Biology, by OpenStax, which is available for free on their website. It is not required, but if you would like a print copy, you can order one from their website."

## Student Instructions

Provide information about course materials usage.

Provide Student Instructions:

This course uses Concepts of Biology, by OpenStax, which is available for free on their website:  
<https://openstax.org/details/books/concepts-biology>

It is not required, but if you would like a print copy, you can order one from their website.

Save

Cancel

4. Click "Save". You're done!