**CLOVIS COMMUNITY COLLEGE**

**Professional Development Schedule**

**March 16 – March 19**

Clovis Community College is offering multiple trainings for all faculty as we transition to online delivery methods facilitated by Tracy Stuntz and Teresa Ishigaki. Faculty should bring their own laptops/devices if possible.

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|   | Description | Day/Time | Room |
| **Getting Started with Online Instruction** | In this session, faculty will learn the basic requirements for Title 5 distance education, discuss additional syllabus requirements, and set up a Canvas course that meets these requirements. | * Monday: 9-11 AM, 12-2 PM, & 6-8 PM
 | * AC1-145
 |
| **Getting Started with Online Instruction** | In this session, faculty will learn the basic requirements for Title 5 distance education, discuss additional syllabus requirements, and set up a Canvas course that meets these requirements. | * Monday 3-4 PM
 | * [https://cccconfer.zoom.us/my/**canvastraining**](https://cccconfer.zoom.us/my/canvastraining)
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| Transitioning Online & Zoom | In this session, faculty will learn the basic requirements for Title 5 distance education, discuss additional syllabus requirements, and learn the basics of setting up Zoom to make videos and do student conferences. | * Tuesday 3-4 PM
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| Special Department Meetings | Departments may make special appointments to address specific instructional challenges they may experience transitioning to the online environment. | * Wednesday: 1-4 PM
 | * TBD
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