

2025 - 2026 Business Administration Associate in Science Degree

Complete the following program of study. Major requirements (26.5 units minimum).

The associate in Business Administration offers 6 degree options:

Accounting (C205A.AS)
Entrepreneurship (C.205B.AS)
General Business (C.205C.AS)
Information Systems Management (C.205D.AS)
Management (C.205F.AS)
Marketing (C.205G.AS)

Name: _____ Student ID: _____ Date: _____

Course Overview and Selection

Business Administration Core:

Course	Course Description	Units	Completed	In Progress	Planned
ACCTG 40 or ACCTG 4A	Applied Accounting or Financial Accounting	4			
BA 5	Business Communications	3			
BA 10	Introduction to Business	3			
BA 19V or BA 27 or BA 47	Cooperative Work Experience, Business or SIFE/Collegiate Entrepreneurs Organization or Careers-Business	1			
BA 33	Human Relations in Business	3			
*BA 39 or *BA 23	Finite Mathematics for Business or Elementary Statistics	3 4			
**ECON 1A	Principles of Macroeconomics	3			
**ECON 1B	Principles of Microeconomics	3			
IS 15	Computer Concepts	3			

Notes:

Complete the CORE Business Administration courses listed at the top of the worksheet. Based on your career pathway select one of the five degree options listed including the courses specified. For further information on choosing the right major for your career goal, please see a counselor in AC2 #133.

Of the core courses, some courses meet graduation/GE requirements for the AS degree:

- *BA 39 and BA 23, fulfills GE Area B2 Requirement.
- **ECON 1A and ECON 1B, fulfills GE

Complete one of the following options:

Accounting Option: (Major #C.205A.AS), 11 units required.

Course	Course Description	Units	Completed	In Progress	Planned
ACCTG 4A	Financial Accounting	4			
ACCTG 4B	Managerial Accounting	4			
ACCTG 31	Computerized Accounting	3			

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Entrepreneurship Option: (Major #C. 205B.AS), 9 units required.

Course	Course Description	Units	Completed	In Progress	Planned
BA 38	Operation of the Small Business	3			
BA 52	Introduction to Entrepreneurship	3			
MKTG 10	Marketing	3			

General Business Option: (Major #C.205C.AS), 9 units required.

Course	Course Description	Units	Completed	In Progress	Planned
ACCTG 4A	Financial Accounting	4			
ACCTG 4B	Managerial Accounting	4			
ACCTG 31	Computerized Accounting	3			
BA 15	Introduction to Management	3			
BA 38	Operation of the Small Business	3			
BA 52	Introduction to Entrepreneurship	3			
IS 40A	Web Development with HTML, CSS, and Java Script	3			
IS 62	Computer and Communication Essentials, Troubleshooting, and Maintenance	4			
MKTG 10	Marketing	3			
MKTG 11	Salesmanship	3			
MKTG 12	Advertising and Promotion	3			

Information System Management Option: (Major #C.205D.AS), 8.5 units required.

Course	Course Description	Units	Completed	In Progress	Planned
IS 18	Spreadsheet Fundamentals	1.5			
IS 40A	Web Development with HTML, CSS, and Java Script	3			
IS 62	Computer and Communication Essentials, Troubleshooting, and Maintenance	4			

Management Option: (Major #C.205F.AS), 9 units required.

Course	Course Description	Units	Completed	In Progress	Planned
BA 15	Introduction to Management	3			
BA 38	Operation of the Small Business	3			
MKTG 10	Marketing	3			

Marketing Option: (Major #C.205G.AS) 9 units required.

Course	Course Description	Units	Completed	In Progress	Planned
MKTG 10	Marketing	3			
MKTG 11	Salesmanship	3			
MKTG 12	Advertising and Promotion	3			

Comments: